

Fire Safety Plan

Our vision is to provide our learners with the confidence, academic progress, and ambition to take the next steps towards a successful and productive life and to be able to contribute positively within their local community and wider society.

At the heart of all policies at The Corner School is the following vision:

- A creative, inspiring and nurturing environment that pupils choose to be a part of through their curiosity and interests.
- A safe environment where our pupils are valued, have a voice, develop self-esteem and good social emotional and mental health.
- An environment where pupils feel safe to make choices, take risks and are treated with respect and provided with opportunities they need to be successful.
- A place where we support each other in our learning and celebrate and share in one another's success - by being kind, helpful and caring.
- A place where excellent standards and high expectations are uncompromised, creating a strong foundation for future success.

FIRE EVACUATION PLAN

Should fire break out in The Corner School, it will be the responsibility of staff members to:

- Raise the alarm using nearest break glass point
- Evacuate the school
- Check all pupils/visitors are out of the building.

All staff should be aware of their nearest exit not only in their classrooms but other areas of the school. Fire Evacuation notices and plans are in place in all areas of the school. All staff should take time to familiarise themselves with these plans.

The fire assembly point is on Douglas Avenue to the left of the school entrance walkway.

On hearing the fire alarm, the following staff procedures/duties will take place:

Classroom Staff/Support Staff

- On hearing the fire alarm, the person managing the class/group/individuals will take the children through the nearest fire exit.
- Children **MUST** evacuate the building in silence
- **NO ONE** should stop to collect any belongings
- Children must be evacuated to the assembly point
- Classroom staff will check children against the fire register and immediately inform the fire marshals of any missing children

- Any staff who have children in a different location to the normal assembly point must notify the fire marshals.

Fire Marshalls

- Unless otherwise informed that a fire drill is to take place, the fire marshals will on hearing the alarm immediately contact the Fire Brigade on the emergency number 999.
- The school registers will immediately be distributed to the assembly point. The office mobile phone must be taken out with the registers to receive any class messages regarding fire assembly point changes
- The visitor's, staff and volunteer Invenry App must also be taken out and checked. Any persons missing must be reported to the fire control officer for the respective assembly point.

Operations Officer

The Operations Officer will check the following areas: -

- Visually check all rooms including toilets
- A call will be made to the Headteacher stating that all areas are clear.
- She will then monitor the school main entrance to wait for the fire brigade and to ensure no persons re-enter the premises.
- In the event that the Operations Officer is not on site the responsibility passes to the Fire Marshalls to check the whole school.

No-one may re-enter the buildings until they have been given the all clear by The Headteacher, in the case of a fire drill or Fire Marshalls, in the case of a fire.

- Further Evacuation from the rear of the school can be arranged via the gate
- Fire Warning System
- Bells, break glass and smoke detector units are situated throughout the buildings. These are tested on a rota basis weekly
- The main fire alarm panel is situated on the wall opposite the main entrance doors. This is serviced annually.

Evacuation Procedures

- The school has a site plan indicating the nearest escape route and outside assembly points.
- All staff are issued with the Corner School Handbook on their first day. This contains all Health/Safety Data and Fire Evacuation procedures.
- Regular fire drills are arranged

Key Escape Routes

- All areas have direct escape routes to assembly points.
- Fire exit signs are posted on all exits.
- All exits are kept unlocked and clear of obstructions.

Fire Fighting Equipment

There are a variety of fire extinguishers CO2, Water and foam throughout the building. These are checked weekly on a rota basis and serviced annually.

Assembly Points

- Douglas Avenue, at end of alley entrance to school

Fire Risk Assessments

Risk assessments are carried out annually.

Personal Emergency Evacuation Plans (PEEP)

- This is an individual plan for means of escape from fire/emergency for adults/children with a disability.
- These are put in place after consultation with staff involved either directly with a disability or with a child's support worker and class teacher.

General Fire Precautions

This term is used to describe the equipment, systems and procedures required to ensure the ability of all people to safely evacuate in the event of fire occurring. The general fire precautions will include:

- Pre-planning
- Fire Risk Assessments
- Making emergency plans and PEEPS
- Formulation of fire procedures
- Fire Drills
- Provision of information, instruction and training
- Cooperation and coordination with other premises users

Fire Prevention Measures

- Good housekeeping and adequate security measures
- Emergency signs/instructions and emergency lightening
- Control of contractors working on site
- Maintenance, inspection and testing of electrical installations and equipment

Fire Protection Measures

- Raising the fire alarm
- Smoke and Heat Detectors
- Escape routes, fire exits
- Fire fighting equipment
- Limiting the spread of fire

It is illegal to smoke on our school site.

It cannot be over emphasised that the main aim is to ensure everyone reaches a place of safety. Putting a fire out is secondary to this.